

HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 304
NOTICE OF MEETING

Notice is hereby given to all interested members of the public that the Board of Directors (“Board”) of the above captioned District will hold a meeting, open to the public at **12525 Wellington Parkway, Houston, Texas 77014**, a designated meeting place inside the boundaries of the District. The meeting will be held on **Thursday, June 20, 2024, at 6:00 p.m.**, to consider and authorize any action related to the following:

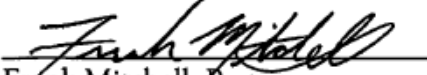
- 1) Public Comments (*Public Comment Policy in Effect*);
- 2) Consider reorganization of Board Officer positions;
- 3) Approval of minutes of prior meeting(s);
- 4) Law Enforcement Report;
 - a. Update on application for new law enforcement contract agreement with Harris County Sheriff’s Office, including notice of non-renewal to Harris County Constable’s Office Pct. 4;
- 5) Discussion related to proposals for mosquito control, including action as necessary;
- 6) Bookkeeper Report, including approval and payment of any outstanding invoices and amendment of budget as necessary;
- 7) Tax Assessor’s report, including update on delinquent tax collections;
- 8) Engineer’s Report, including conveyances, development matters, facility improvements and CIP, related agreements and matters;
 - a. Update on developer (*Sachs*) property conveyance;
 - b. Update on interlocal agreement with Harris County regarding additional parking area;
 - c. Consideration of contract amendment;
- 9) Operator’s Report, including alters/repairs, TCEQ FMT/90-day assessment, delinquencies and write-offs;
 - a. Critical Load Status;
 - b. Review and approve Consumer Confidence Report (*due July 1*);
 - c. Update on Identity Theft Prevention Program (*Red Flag Policy*);
- 10) Detention and Drainage Facilities Report;
- 11) Administration Building and Recreational Facilities Report, including alarm and building access, community events, building management report;
 - a. Discussion related to Improvement Projects:
 - i. Basketball and Tennis Court Rehab;
 - ii. Lighting Improvements;
 - iii. Playground equipment and covers and BBQ pit and bench replacements;
 - iv. Move mailbox to building;
 - v. Walking Trail improvements;
 - vi. Consideration of engagement of maintenance company for splashpad;
 - vii. Building Security Issues;
- 12) Review/consideration of District consultant contracts, including authorize any action as necessary;
- 13) Consider engaging consultant to perform Rate Study and amendment of Rate Order as appropriate;
- 14) Attorney Report;
 - a. Update on District’s legal counsel transition;
 - b. Authorization for execution of voting system annual filing form;
 - c. Declaration of surplus property and adoption of order regarding same, as necessary;
- 9) *Executive Session (*pursuant to Texas Government Code, Section 551.071, et. seq.*)
 - a. Update on pending or contemplated legal proceedings/matters;

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- 10) Reconvene in open session and authorize any action resulting from executive session;
- 11) Discuss pending business and matters for future agendas.



Mitchell, Zientek & Scruggs, LLP


Frank Mitchell, Partner
Attorney for the District

Persons with disabilities who require auxiliary aids or services at the meeting are asked to contact the District's attorney at 281-719-1990 at least three (3) business days prior to the meetings so that appropriate arrangements can be made.

*The District reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), Section 551.072 (Deliberations about Real Property), Section 551.073 (Deliberations about Gifts and Donations), Section 551.074 (Personnel Matters), Section 551.076 (Deliberations about Security Devices), Section 551.087 (Economic Development), and other matters as allowed by law.