


**HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 304
NOTICE OF MEETING**

Notice is hereby given to all interested members of the public that the Board of Directors (“Board”) of the above captioned District will hold a regular meeting, in person and open to the public, on **Thursday, February 15, 2024, at 6:00 p.m.**, at **12525 Wellington Parkway, Houston, Texas 77014** (Administration Building), a designated meeting place of the District. The Board may consider and authorize any action in connection with the following:

1. Comments from the public;
2. Presentation regarding AWBD;
3. Minutes of prior Board meeting(s);
4. Security Report;
5. Supplemental Agenda;
6. Tax Assessor’s Report including delinquencies;
7. Bookkeeper’s Report including transition matters, energy reporting, and operating budget (FY 2024);
8. Engineer’s Report including conveyances, development, facility improvements, & related agreements;
9. Drought Contingency Plan;
10. Annual Survey of Wage Rate Scales;
11. Operator’s Report including alerts/repairs, TCEQ FMT/90-day assessment, CIP, delinquencies, write-off list, and authorization to provide required information to Districts receiving water through Emergency Interconnect relative to Consumer Confidence Reports;
12. Detention & Drainage Facilities Report;
13. Administration Building & Recreational Facilities Report including alarm access, community events, employee matters, and improvements;
14. Attorney’s Report including 2024 Master Calendar, 2024 Directors Election, CHCRWA (including nominations, fee increase, and amend Rate Order if necessary), filing of Special Purpose District Report/Audit with Comptroller, and possible TWRA membership;
15. *Executive session;
16. Reconvene in open session, and authorize any action resulting from executive session;
17. Pending business, matters for future agendas, and schedule for upcoming meetings including remote options (*regular Board mtg. – March. 21*).



ROACH & ASSOCIATES, PLLC

By: 
Jonathan A. Roach
Attorney for the District

Persons with disabilities who require auxiliary aids or services at the meeting or services at the meeting are asked to contact the District's attorney at 832-789-1899 at least three (3) business days prior to the meetings so that appropriate arrangements can be made.

As required by Texas Water Code §49.062-.063, the District hereby outlines the following petition process regarding its meeting location: After at least fifty (50) qualified electors are residing in a district, on written request of at least five (5) of those electors, the Board shall designate a meeting place and hold meetings within the District, or if no suitable place exists than not further than 10 miles from the boundary of the district. On the failure to designate the location of the meeting place within the district or within 10 miles from the district, five (5) electors may petition the Texas Commission on Environmental Quality ("TCEQ") to designate a location. If the TCEQ determines that the meeting place used by the district deprives the residents of a reasonable opportunity to attend district meetings, the TCEQ shall designate a meeting place inside or outside the District which is reasonably available to the public and require that the meetings be held at such place.

*The District reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), Section 551.072 (Deliberations about Real Property), Section 551.073 (Deliberations about Gifts and Donations), Section 551.074 (Personnel Matters), Section 551.076 (Deliberations about Security Devices), Section 551.087 (Economic Development), and other matters as allowed by law.