

HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 304
Minutes of Special Meeting of Board of Directors
July 31, 2025

The Board of Directors (the “Board”) of Harris County Municipal Utility District No. 304 (the “District”) held a meeting in accordance with the duly posted notice of meeting and the Texas Open Meetings Act. The roll was called of the duly constituted officers and members of said Board, as follows:

Sharon Mayo	-	President
Geri Scott	-	Vice President
Sandra Ford	-	Secretary
Larry Gene Allen Sr.	-	Director
LaFrances Moses	-	Director

All of said members were present, except Director Allen, thus constituting a quorum.

Also present were Frank Mitchell and Daniel Scruggs of Mitchell, Zientek & Scruggs, LLP (the “District’s Attorney” or “MZS”); Jenna Craig and Simon VanDyk of Touchstone Communications (“Touchstone”); Desmond LeBlanc of Special Districts Management Solutions, LLC (“SDMS”); Tony Bonaventure and Juan Rojas of Precision Utilities, LLC (“Precision”); Andre Ayala with Hilltop Securities, Inc. (“Hilltop”); John Howell and Alyssa Peruchini of The GMS Group (“GMS”); and various members of the public.

PUBLIC COMMENTS

The Board received comments from members of the public. No action was taken, but the Board concurred in adding an agenda item to review the District’s Administrative Building Rental Agreement.

CONSIDER STATEMENT OF QUALIFICATIONS FOR FINANCIAL ADVISOR SERVICES, INCLUDING AUTHORIZATION OF ANY ACTION AS NECESSARY

Mr. Mitchell noted that the District received two responses to the requests for qualifications for financial advisor services; one from Hilltop and one from GMS. Mr. Ayala with Hilltop presented first. Mr. Howell and Ms. Peruchini with GMS presented second. After discussions, Director Ford motioned to engage GMS and send a notice of termination to the District’s current financial advisor following in accordance with their contract. Director Mayo seconded said motion which passed 3-1 with Director Moses opposing.

DISCUSSION RELATED TO HVAC IMPROVEMENTS, INCLUDING APPROVAL OF ACTION AS NECESSARY

Mr. LeBlanc presented an issue related to the HVAC at the District’s Administrative Building. After lengthy discussion, Director Moses motioned to accept the Supercool proposal for repair of the HVAC system as discussed. Director Scott seconded said motion, which passed unanimously.

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DISCUSS PENDING BUSINESS AND MATTERS FOR FUTURE AGENDAS

Mr. LeBlanc provided a brief update on repairs to the District's splashpad. Mr. Bonaventure and Mr. Rojas presented a status update regarding the District's ongoing water line project.

EXECUTIVE SESSION

The Board did not enter executive session.

RECONVENE IN OPEN SESSION AND AUTHORIZE ANY ACTION RESULTING FROM EXECUTIVE SESSION

The Board did not enter executive session at this meeting. Director Mayo adjourned the meeting at this time.

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Approved this 18th day of August, 2025.

/s/Sandra Ford
Secretary, Board of Directors

